

ALABAMA QUALITY ASSURANCE FOUNDATION

PRO GENERAL MEMORANDUM NO. 96/99-05

TO: ADMINISTRATORS/CEOs - All Alabama Home Health Agencies

FROM: H. Terrell Lindsey
President and Chief Executive Officer

DATE: December 30, 1996

SUBJECT: PRO-Home Health Agency (HHA) Memorandum of Agreement (MOA)

- I. Section 1866(a)(1)(F) (ii) of the Social Security Act, as amended, requires Home Health Agencies (HHA) to maintain an Agreement with the Health Care Financing Administration (HCFA) designated state Peer Review Organization (PRO) as a requirement for Medicare participation. To fulfill this obligation, we have enclosed two copies of the PRO-HHA Memorandum of Agreement (MOA) on Medicare Review activities for the period of September 26, 1996 to September 25, 1999.
- II. This document is similar to the one developed by our Florida subsidiary, and presently in use by Florida HHAs. Current Sanction Protocol, as approved by HCFA is included at Attachment I to the MOA. We are presently revising the Sanction Protocol to comply with review program changes. Upon final approval by HCFA and our Board of Directors, a copy of the Revised Sanction Protocol will be forwarded to you.
- III. Please complete the HHA specific information for Sections IX and XII on Pages 8 and 9 of each MOA. Also, please be certain to complete Section V.E. on Page 4, if you want to designate a position other than the Administrator/CEO to receive PRO correspondence, including confidential medical review information. One fully executed copy of the MOA should be returned to my attention. The second copy and the Sanction Protocol Attachment is for your files. We are required to provide HCFA a list of those HHAs who have not signed the PRO-HHA MOA upon request.
- IV. If you have questions regarding the MOA, please contact my office. Your prompt return of an executed copy will be appreciated.

cc: Hospital Administrators/CEOs; B.Eley, AL.Assoc.HHA; J. Barnett & R.Turkel, MD, FMQAI; Patty L. Rawlings, Project Officer, HCFA-Dallas; J. Michael Horsley, AlaHA; Lon Conner, MASA; Frazer Rolen, AlaHA-Birmingham; Jane M. Cottos, OIG-DHHS; Joan Hicks, RRA; AQAF Board of Directors; Lynda Northcutt, BCBS.