

ALABAMA QUALITY ASSURANCE FOUNDATION
Medical Quality Assurance

GENERAL MEMORANDUM NO. 93/96-13

**FOR IMMEDIATE DISTRIBUTION TO YOUR MEDICAL STAFF AND
UTILIZATION REVIEW - QUALITY ASSURANCE DEPARTMENTS**

**TO: ADMINISTRATORS AND CHIEFS OF STAFF - ALL ALABAMA
HOSPITALS AND AMBULATORY SURGERY CENTERS**

**FROM: H. TERRELL LINDSEY
PRESIDENT AND CHIEF EXECUTIVE OFFICER**

DATE: APRIL 6, 1994

SUBJECT: GUIDELINES FOR HOSPITAL ISSUED NOTICES OF NONCOVERAGE

- I. This memorandum and enclosure provides you with the latest information from the Health Care Financing Administration of issuing Hospital Issued Notices of Noncoverage (HINNs) to Medicare beneficiaries. Additional information is included to assist with common concerns when issuing a HINN. Please discard old reference material on HINNs received from the Foundation, and replace it with the enclosed information.
- II. We have enclosed a revised booklet with the most current information as of March, 1994 on issuing HINNs. This includes PRO Manual instructions for HINNs, sample letters to be used when issuing HINNs, billing instructions for admission of patients receiving HINNs, and samples of monthly logs with instructions for their submission to the Foundation.
- III. Correct billing of HINNs is necessary for valid review selections. In the past, review selections have not been accurate due to instances of incorrect billing for admissions receiving HINNs. The Foundation will evaluate monthly log submission to the Foundation.
- IV. Please contact the Director of Beneficiary Support and Education or Supervisor-Nonphysician Review with your questions or concerns about HINNs at (205) 970-1600, Local-Birmingham or 1 (800) 760-4550 toll free.

Enclosure

cc: J. Barnett/Robert Turkel, MD/FMQA; Juanita Dixon, PO/DHHS; Robert Toomey, RN MR/DHHS; J. Michael Horsley/ALAHA; Lon Conner/MASA;
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