



ALABAMA QUALITY ASSURANCE FOUNDATION  
Medical Quality Assurance

Two Perimeter Park South, Suite 200 West  
Birmingham, Alabama 35243  
Telephone (205) 970-1600

Toll Free 1-800-760-4550  
Administration FAX (205) 970-1616  
Quality Improvement FAX (205) 968-7119

**QIO GENERAL MEMORANDUM No. 0205-02**  
**For Immediate Distribution**

**TO:** **Alabama Hospitals**  
Administrator Utilization/Review Staff  
Chief of Staff Quality Assurance Chairman  
Director of Nursing Payment Monitoring Program (PEPP/HPMP)  
Compliance Officer Health Care Quality Improvement Contact  
Director of Medical Records Business Office Manager

**Health Maintenance Organizations**  
**Skilled Nursing Facilities**  
**Home Health Agencies**  
**Psychiatric Facilities**  
**Ambulatory Surgery Centers**

**FROM:** Henry W. Koehler  
Chief Executive Officer

**DATE:** December 16, 2002

**SUBJECT:** Office Relocation – Change of Address

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Alabama Quality Assurance Foundation, Alabama's Quality Improvement Organization (QIO), has a **new address** effective immediately:

Alabama Quality Assurance Foundation  
Two Perimeter Park South, Suite 200 West  
Birmingham, Alabama 35243-2337

This location is just across the parking lot from our previous location, therefore, telephone numbers, including fax numbers and staff extensions will not change:

Main number: (205) 970-1600  
Toll Free line: (800) 760-4550  
Fax: Administration - (205) 970-1616  
Fax: Quality Improvement – (205) 968-7119  
Fax: Review Operations – (205) 977- 4202

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The Medicare Beneficiary Helpline will remain the same:

Helpline: (800)760-3550 (205) 977-4205

**Please make address adjustments in any information distributed to Medicare Beneficiaries, e.g., Important Message from Medicare, Hospital Issued Notices of Non-coverage (HINNs), Notice of Discharge and Medicare Appeal Rights (NODMARs), as well as your medical and ancillary staffs.**

Mail will be forwarded for one year following the move, but forwarding of mail will add three (3) working days to any deliveries.

**Questions or concerns** regarding this memorandum may be addressed to:

Donnie Olis, Vice President Review Operations  
(205) 970-1600, ext. 3201  
([dolis@aqaf.com](mailto:dolis@aqaf.com)).

**cc:** Provider contact person; AQAF Board of Directors; FMQAI; Region VI Project Officer, M. Horsley/ALAHA; Cary Kuhlman/MASA; Frazer Rolen/ALAHA-B'ham; Lynda Northcutt/BCBS; HCQIP/PEPP Advisory Committee, Fred Robertson, M.D. Cahaba GBA, Greg McKinney, M.D., Cahaba GBA.